

Letter Solicitation Date Issued: May 23, 2017

LOI Solicitation Number: RLI No. 17-07

Re: **Solicitation for State Advocacy Services**

The Broward Metropolitan Planning Organization (BMPO) is a federally mandated transportation policy-making board located in Fort Lauderdale, Florida. The BMPO Board is made up of elected officials representing Broward County, all 31 Board municipalities, Broward County Public Schools, Broward County Transit and the South Florida Regional Transportation Authority (SFRTA/Tri-Rail). Its mission is to collaboratively plan, prioritize, and fund the delivery of diverse transportation options.

The BMPO is seeking letters of interest from qualified consultants/individuals to provide state legislative advocacy services on behalf of the BMPO. The consultant's primary mission will be to advance the organization's State Legislative Priorities, and ensure policy actions taken at the State level are beneficial to the Broward region and the BMPO. The consultant should monitor legislative developments in Tallahassee and communicate areas of interest to appropriate BMPO staff.

Interested consultants/individuals will be asked to effectively complete the following services:

1. Monitor legislation, committee hearings, Florida Department of Transportation ("FDOT") policy changes, and other items of interest to the BMPO during Florida's annual legislative session, and communicate those happenings to BMPO staff on an as needed basis.
2. Represent and advocate on behalf of the BMPO before the Florida House and Senate and the Governor's office and his/her staff.
3. Assist the BMPO with an annual update of its State Legislative Priorities list, and coordinate with appropriate legislators and other stakeholders in Tallahassee to achieve these priorities.
4. Analyze impacts of the proposed Transportation budget for the fiscal year and provide the BMPO with a summary of impacts. This should be done before the legislature passes its budget, in order for the BMPO to have time to provide comments to members of the Broward Legislative Delegation and other partners.
5. Assist BMPO staff in arranging at least one meeting per year between BMPO Board Members and members of the Broward Legislative Delegation.
6. In addition to completing the above, Proposers should demonstrate additional innovative ways to further the goals of the BMPO's Legislative Priorities in Tallahassee. The BMPO encourages Proposers to suggest additional approaches to complement the scope of services above.

RESPONSE PROCEDURE: Qualified consultants are encouraged to submit a Letter of Interest that **should not exceed two (2) pages in length**. The letter must be submitted on 8 1/2" by 11" paper, neatly typed on one side only.

RESPONSE DEADLINE: Letters must be received by **3:00pm** Eastern time on or before **May 31, 2017**.

SUBMIT RESPONSE TO: Daniel Knickelbein, Government Affairs Manager, Broward Metropolitan Planning Organization, 100 West Cypress Creek Road, Suite 650, Fort Lauderdale, FL 33309-2181.

Please be advised that all information provided to the BMPO in response to this solicitation shall be treated as a public record pursuant to Florida's Public Records Act and will be available to any member of the public who request the right to review same.

Trade Center South | 100 West Cypress Creek Road, Suite 650 | Fort Lauderdale, FL 33309-2181 | BrowardMPO.org

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