

Progress Meeting #2 Minutes

Cypress Creek Mobility Hub Master Plan

Tele-Conference

Friday, January 9, 2015 @ 9:00 a.m.

Attendees: Lynda Westin (SFRTA), James Cromar (BMPO), Paul Calvaresi (BMPO), Chris Gratz (City of Oakland Park), Jim Hetzel (City of Fort Lauderdale), Karen Reese (City of Fort Lauderdale), John Portera (FDOT), Scott Seeburger (FDOT), Scott Brunner (BCTED), Jonathan Roberson (BCT), Cary Goldberg (Envision Uptown), Ed McGinst (SFRPC), Maria Paituvi (E Sciences), Eric Liff (Lambert), Darion Rowe (Lambert), Tom Lavash (WTL Associates), Diane Gormely-Barnes (HNTB), Odalys Delgado (HNTB), Matt Vinke (HNTB)

Introductions:

- Lynda witnessed an overturned vehicle on Andrews Way prior to the arriving to the meeting, thus reminding us all of how important this study and the recommendations that come out of it are for improving the safety of the study area.

Review of Previous Meeting Minutes:

- John Portera advised that the wording of how many parking spaces will be replaced from a “1:1 replacement” to “292 of the 556 existing spaces will be replaced”
- John Portera also mentioned that the pedestrian bridge is not a required improvement for the DRI

Progress Update:

- Odalys discussed the progress to date on the data collection task and reported on the outreach efforts to the various agencies for their assistance with collecting this relevant data
 - The only outstanding information left to collect are the pending/proposed developments within the study area. Both Jim and Chris mentioned that there are likely little to no developments in the area that would have any impact, but Jim said he would confirm this.
 - The on-going FDOT Interchange Study, under the direction of Scott Seeburger, will not be completed until closer to March, but he will keep us updated with its status.

- James asked what improvements are currently underway at the intersection of Cypress Creek and Andrews – there are a number of mast arms being replaced, restriping, new countdowns, etc. Scott Brunner to confirm improvements.
 - Scott Brunner mentioned the safety concerns with the EB to SB movement accessing I-95, and suggested we consider removing/redesign this on-ramp.
 - Scott Seeburger offered to provide HNTB with some recently completed traffic analysis for the study area
- Eric gave a brief overview on the interviews completed to date with details on who was contacted. He plans to complete his stakeholder interviews this month and wrap up the analysis for the market study by the end of the month in order to present his findings at the next progress meeting.
 - Cary Goldberg mentioned that he has contacts that he would reach out to to also be a part of the upcoming stakeholder interviews in order to broaden the discussion.

Stakeholder/Due Diligence Interview Coordination:

- An important aspect of this progress meeting was to coordinate the dates, the attendees, and the location(s) for the upcoming stakeholder/due diligence interviews.
- It was determined that the dates for the initial interviews will be scheduled for January 26th and 27th.
- The meeting on the 26th will likely held in the Fort Lauderdale Executive Airport Board Room – must confirm this with Karen. The attendees of these interviews will be:
 - MORNING SESSION: Private sector stakeholders – Envision Uptown, FDOT, FDOT lessee, Tri-Rail, and the Fort Lauderdale Executive Airport. It was indicated to assure that Sam Poole is at this meeting.
 - AFTERNOON SESSION: BCT, Broward County Traffic Engineering and Planning. Need confirmation of where to meet as Executive conference room may not be available at the Airport.
- The meeting on the 27th will be held in the BMPO Board Room. The attendees of these interviews will be:
 - City of Fort Lauderdale, City of Oakland Park, Broward County Water Management, and BMPO
- At the end of the stakeholder interviews, HNTB will debrief Lynda and James with the results
- Next steps: Coordinate scheduling with interviewees, location of the interviews, and contacting any additional stakeholders that can add value to our data collection effort

Next Tentative Meeting Date:

- **Friday, February 13, 2015 @ 9:00am – at the BMPO Board Meeting Room**