



# Limited English Proficiency Plan

October 2017

# Limited English Proficiency Plan

October 2017

Move People. Create Jobs.  
Strengthen Communities

**Our Mission:** To collaboratively plan, prioritize, and fund the delivery of diverse transportation options.

**Our Vision:** Our work will have measurable positive impact by ensuring transportation projects are well selected, funded, and delivered.

# CONTENTS

SECTION 1 INTRODUCTION	2
SECTION 2 FOUR FACTOR ANALYSIS	3
SECTION 3 LEP PLAN	7
SECTION 4 CONTACT INFORMATION	10

# Section 1 Introduction

Consistent with Title VI of the Civil Rights Act of 1964, USDOT's implementing regulations, and Executive Order 13166, "Improving Access to Services for Persons with Limited English Proficiency" (65 FR 50121, Aug. 11, 2000), recipients must take reasonable steps to ensure meaningful access to benefits, services, information, and other important portions of their programs and activities for individuals who are LEP. This includes conducting a "Four-Factor Analysis" to determine the specific language services that are appropriate to provide as part of the recipient's LEP (also referred to as a Language Assistance Plan).

## Section 2 Four-Factor Analysis

The analysis is based on the four-factor framework provided in Section V of the USDOT's *Policy Guidance Concerning Recipients' Responsibilities to Limited English Proficient (LEP) Persons*.

**Factor 1: The number or proportion of LEP persons eligible to be served or likely to be encountered by Broward MPO's programs, services, or activities.**

The first step is to collect demographic data on the number of LEP persons in Broward County who are eligible to be served, likely to be served, or likely to be encountered by the MPO through participation in the transportation planning process. It should be noted that for MPO planning purposes, people that speak English "less than very well" (as defined by Census) are included in the analysis. .

Table 1 is derived from the U.S. Census Bureau's 2015 American Community Survey (ACS) Five Year Estimates. It shows the number and percentage of LEP persons age 5 years and older, in total and by language spoken in Broward County. As shown, 15.3% of LEP persons live with the Broward Urbanized Area (Broward County); of this 9.4% speak Spanish, making it the most significant language group as a percentage of population. The second most common language of the area's LEP population is French Creole at 2.7%, followed by Portuguese and French at 0.5% each.

**Table 1: LEP Persons in Broward Urbanized Area by Language Spoken**

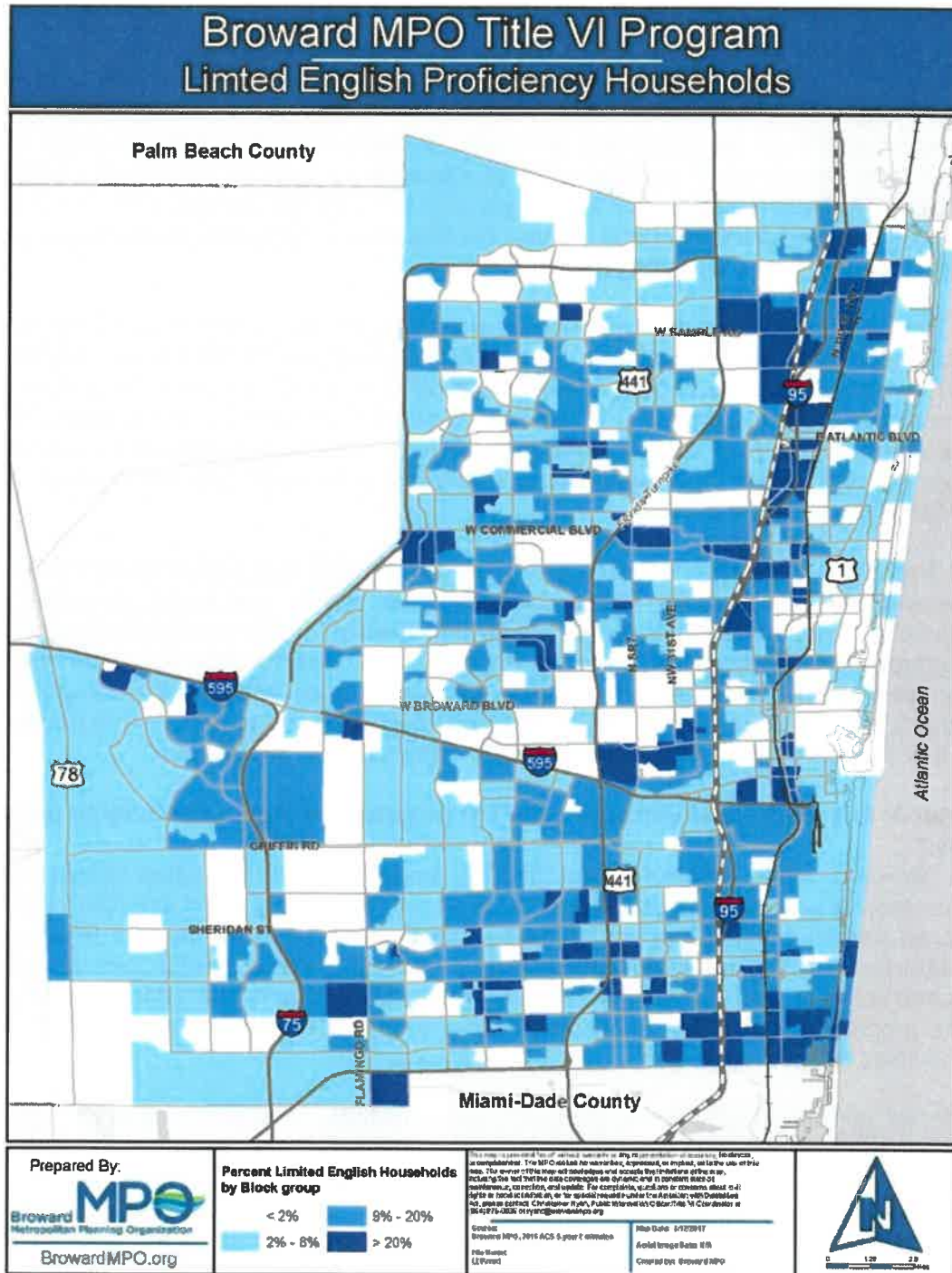
Language Spoken	Speak English Less Than "Very Well"	% LEP Population	% Broward County Population
Spanish	163,692	61.7%	9.4%
French Creole	46,880	17.7%	2.7%
Portuguese	9,540	3.6%	0.5%
French	9,454	3.6%	0.5%
Chinese	6,072	2.3%	0.3%
Russian	3,428	1.3%	0.2%
Vietnamese	3,177	1.2%	0.2%
Italian	2,704	1.0%	0.2%
Arabic	2,080	0.8%	0.1%
Other Asian	1,999	0.8%	0.1%
Tagalog	1,578	0.6%	0.1%
Urdu	1,481	0.6%	0.1%
Hebrew	1,478	0.6%	0.1%
Other Languages	11,763	4.4%	0.7%
<b>Total</b>	<b>265,326</b>	<b>100.0%</b>	<b>15.3%</b>

Source: ACS 2015 Five Year Estimates, Table B16001, languages greater than 0.5% of LEP population are reported above.

On the next page, Map 1 shows the spatial locations of households in Broward County that speak English "less than very well" using the 2015 ACS Five-Year Estimates.



**Map 1: Percent of LEP Households, 2015**



**Factor 2: The frequency with which LEP individuals come in contact with these programs, services, or activities.**

The four-factor analysis identified Spanish as the most significant language spoken by the LEP population in Broward County. Since the previous LEP Plan was completed in 2014 (and based on 2012 ACS data), the LEP population has grown from 246,477 to 265,326 people, nearly 8%. The size of the LEP population in this region will likely continue to increase and, as will the probability of increased future contact with the Broward MPO. However, to date, only a small number of requests for Spanish language assistance services have been made by LEP individuals or groups. As the Broward MPO expands its LEP program, staff will continue to monitor the requests for language assistance to gauge outreach effectiveness to these populations.

The Broward MPO conducts regular board meetings, advisory committee meetings, and public hearings throughout the year. Community outreach and the MPO's website are the main source of potential contact between the MPO and LEP persons. As a result, the frequency of contact is difficult to anticipate. As noted in Section 2.5, the Broward MPO's Public Participation Plan highlights the need for and specific mechanisms for conducting outreach opportunities that engage populations that are traditionally not involved in the transportation planning process.

The Broward MPO in partnership with the Palm Beach and Miami-Dade MPOs has developed the Transportation Outreach Planner tool, which uses social, economic, and geographic characteristics useful to identifying effective public participation strategies (<http://transportationoutreachplanner.org/mpotop/>). By using the tool users can produce Community Background Reports (CBRs) to help validate census data. Each of the partner's municipalities, which knows their constituents best, was involved in developing the tool, therefore supplementing information collected from the Census.

**Factor 3: The nature and importance of the program, service, or activity to people's lives.**

The Broward MPO programs use federal funds to plan for future transportation improvements and projects, and therefore, does not include any direct service or program that requires vital, immediate, or emergency assistance, such as medical treatment or services for basic needs (like food or shelter). Further, the Broward MPO does not conduct required activities such as applications, interviews, or other activities prior to participation in its programs or events. Involvement by any citizen with the Broward MPO or its committees is voluntary.

However, consistent with federal policy the Broward MPO must ensure that all segments of the population, including LEP persons, have been involved or have had the opportunity to be involved in the transportation planning process. The impact of proposed transportation investments on underserved and underrepresented populations is part of the evaluation process for using federal funds in three major areas for the Broward MPO:



- **Biennial Budget or Unified Planning Work Program (UPWP)**
- **Five-year Transportation Improvement Plan (TIP)**
- **Long Range Transportation Plan (LRTP)**

Inclusive public participation is a priority consideration in other MPO plans, studies and programs as well. The transportation improvements from these planning activities have an impact on all residents. The Broward MPO will place emphasis on language assistance for educational materials and public input related to the three major areas identified above. These materials often are helpful with outreach related to other Broward MPO projects and studies.

Understanding and continued public participation are encouraged throughout the process. The Broward MPO is concerned with input from all stakeholders, and every effort is taken to make the planning process as inclusive as possible. The use of the Transportation Outreach Planner tool allows MPO staff to identify concentrations of particular populations based on language using the Community Background Reports.

**Factor 4: Available resources and the overall cost to the Broward MPO.**

The Broward MPO assessed the following available resources that could be used for providing LEP assistance:

- Identifying what staff and volunteer language interpreters are readily available
- How much translation services would cost
- Identifying which documents currently are or should be translated

Staff Translators

The Broward MPO uses staff and volunteer language interpreters and/or translators as needed. A complete list of staff members who are willing to provide written translations or act as an interpreter is maintained by the Broward MPO's Title VI Coordinator. At the time of this of this plan development, Broward MPO staff can translate the following languages: Spanish, Romanian, Italian, German, and Creole.

Translation Cost Analysis

Based on the word count of recent core products prepared by the MPO and translation costs (obtained from local vendors in May 2017), the approximate cost of translating major reports into Spanish, Creole, French, and Portuguese are shown in Table 2 on the next page.

**Table 2: Estimated Document Translation Cost**

Language	Cost Per Word	Cost per Document			
		UPWP	TIP	2035 LRTP	PPP
Spanish	\$0.12	\$5,668	\$9,479	\$4,647	\$2,030
Creole	\$0.21	\$9,919	\$16,587	\$8,132	\$3,553
French	\$0.17	\$8,030	\$13,428	\$6,583	\$2,876
Portuguese	\$0.16	\$7,557	\$12,638	\$6,196	\$2,707

## Section 3 LEP Plan

Building on the results of the Four-Factor Analysis, the LEP Plan includes four components:

### **Component 1: Describe how the recipient provides language assistance services by language.**

As noted in the Four-Factor Analysis, given the size of the LEP population in the Broward MPO area (just over 15%), the frequency of requested translation, and current financial constraints, full-language translations of complete transportation plan documents and maps are not determined to be warranted or cost feasible at this time. However, the Broward MPO currently undertakes the following to ensure that LEP persons have access to important information prepared by the MPO:

- **Translation of key documents**—The Broward MPO currently makes summaries of key documents available in Spanish. To accommodate the cost, these summaries may be presented in alternative formats, such as fact sheets, flyers or brochures. Examples of this are the Broward MPO's Core Products Fact Sheet and TIP Fact Sheet translated to Spanish (see Figures 1 and 2).
- **Translation of quarterly newsletters**—The Broward MPO publishes a quarterly newsletter, in English, twice per year in Spanish, and twice per year in Creole (see Figure 3 for Spanish translation and Figure 4 for Creole translation).
- **Advertisements in Spanish newspapers**—In addition to advertising notices in major local print media i.e. the Sun Sentinel and South Florida Times, notices are advertised in Spanish in the El Sentinel.
- **Broward MPO website translation function**—The Broward MPO has a translation function on its homepage that can translate its website content to approximately 80 different languages.
- **Broward MPO phone line Spanish translation**—The Broward MPO's main phone number, (954) 876-0033, includes an option to hear the phone directory/menu in Spanish. Specific bilingual staff are identified to providing assistance to these callers.

**Figure 1: Core Products Fact Sheet Translated to Spanish**

# PRODUCTOS PRINCIPALES



**Broward MPO**  
Metropolitan Planning Organization  
Move People | Create Jobs | Strengthen Communities

Todas las MPOs deben producir y mantener los productos principales para continuar recibiendo los fondos federales y estatales.

PLAN DE TRANSPORTE DE LARGO PLAZO	LISTA DE PRIORIDADES MULTIMODALES	PROGRAMA DE MEJORA DEL TRANSPORTE
El Plan de Transporte de Largo Plazo ( <b>LRTP</b> ) representa las necesidades de transporte más importantes en Broward. Es un plan "costo factible" basado en futuros fondos anticipados por los siguientes 20 años. <b>El LRTP se actualiza cada cinco años.</b>	La Lista de Prioridades Multimodales ( <b>MPL</b> ) representa los proyectos del LRTP en el orden en que recibirán fondos. La lista se usa para asignar fondos, cinco años desde el presente, a los proyectos de alta prioridad. <b>La Lista se actualiza cada año.</b>	El Programa de Mejora del Transporte ( <b>TIP</b> ) representa proyectos que recibirán fondos en los próximos cinco años. Los proyectos en el TIP mueven de la LRTP hacia La Lista de Prioridades Multimodales. <b>El TIP se actualiza cada año.</b>



**PROGRAMA UNIFICADO DE PLANIFICACIÓN DE TRABAJO**  
El Programa Unificado de Planificación de Trabajo (**UPWP**) especifica el trabajo de la MPO de Broward y sus agencias asociadas y contiene un presupuesto detallado de la administración de la organización. **El UPWP se produce cada dos años.**

**PLAN DE NEGOCIOS ESTRATÉGICO\***  
El Plan de Negocios Estratégico (**SBP**) representa la visión de la Junta de la MPO para el futuro de la organización. El Plan contiene un proceso de implementación activo, lo cual es conectado al UPWP. **Se actualiza cada dos años.** \*La SBP No es requerido por la Ley Federal

**PLAN DE PARTICIPACIÓN PÚBLICA**  
El Plan de Participación Pública (**PPP**) describe como las MPOs comparten información con la comunidad, solicitan realimentación en los productos principales, planes, y programas de la MPO, y solicitan participación significativa en el proceso de planificar. **El PPP se actualiza cada cuatro años.**

Para quejas, preguntas o asuntos acerca de los derechos civiles o la no discriminación; o para solicitudes especiales en virtud de los Americanos con Discapacidades, por favor póngase en contacto con: Christopher Ryan, Coordinador del Título VI al (954) 876-0036 o [ryan@browardmpo.org](mailto:ryan@browardmpo.org)

**BrowardMPO.org**

Figure 2: Transportation Improvement Program Fact Sheet Translated to Spanish

# FACT SHEET



## Comprendiendo el Programa de Mejora del Transporte (TIP)

### ¿Qué es la Organización de Planificación Metropolitana de Broward (Broward MPO)?

La MPO de Broward es una agencia responsable de la planificación del transporte, la coordinación intergubernamental y la asignación de fondos de transporte en el condado de Broward. La MPO de Broward trabaja con el público, organizaciones de planificación, agencias gubernamentales, funcionarios electos y grupos comunitarios para identificar las necesidades de transporte y desarrollar planes de transporte, tales como el Programa de Mejora del Transporte (TIP) y el Plan de Transporte a Largo Plazo (LRTP).

### ¿Qué es el Programa de Mejora del Transporte?

El TIP es un programa que prioriza y documenta los fondos de los proyectos de mejora del transporte en la región que se espera construir en los próximos cinco años. Incluye proyectos de transporte, carreteras, aeropuerto y el puerto marítimo, así como bicicletas, peatones, y proyectos relacionados al transporte de mercancías. El TIP es una herramienta para avanzar proyectos del Plan de Transporte a Largo Plazo (LRTP) a un programa de corto alcance de cinco años. Todos los proyectos del TIP son evaluados para asegurar la coherencia con las metas y objetivos del LRTP. El TIP actual y LRTP se pueden encontrar en la página web [BrowardMPO.org](http://BrowardMPO.org)

### ¿Cómo se desarrolla el TIP?

El TIP es preparado por la MPO de Broward, en cooperación con las agencias de transporte locales, tales como el Departamento de Transporte de Florida (FDOT), la Autoridad de Transporte Regional del Sur de Florida (SFRTA), el Consejo de Transporte del Sudeste de la Florida, las municipalidades dentro del Condado de Broward, y proveedores de transporte del Condado Broward como las agencias de Tránsito del Condado Broward (BCT), Departamento de Aviación y el Puerto Everglades. La MPO de Broward y sus socios de la planificación desarrollan el TIP anualmente. Al final del proceso, el TIP significa un acuerdo entre funcionarios locales, estatales y regionales en cuanto a que mejoras de transporte se deben realizar.

### ¿Cómo se financia el TIP?

Los proyectos del TIP son financiados a través de una mezcla de fondos locales, estatales y fondos federales de transporte. Los fondos federales son administrados a través de la Administración Federal de Carreteras (FHWA) y la Administración Federal de Tránsito (FTA). Otros fondos provienen del estado, condado y las municipalidades a través de impuestos a los combustibles.

### ¿Se puede modificar el TIP?

Si, los cambios son realizados regularmente en el TIP a través de enmiendas. El TIP puede ser modificado para agregar, cambiar o eliminar proyectos. Dichas modificaciones tienen que ser revisadas y aprobadas por la MPO y el FDOT. La revisión también incluye oportunidades para comentarios del público. Los principales métodos para la participación pública son las reuniones mensuales de la Citizens' Advisory Committee (CAC), Technical Advisory Committee (TAC) y la MPO de Broward que se congregan en la oficina del MPO.

Visita <http://browardmopo.org/index.php/agendas-minutes> para la fecha y hora de las reuniones y agendas futuras.

### ¿Por qué es importante el TIP?

El TIP identifica, tanto para los residentes y los contribuyentes de Broward, como se están utilizando los dólares federales, estatales y locales en proyectos de transporte. El TIP es un vehículo para mover los proyectos sin fondos del LRTP a una lista de prioridades con fondos disponibles que incluye un calendario previsto y el costo de cada proyecto.

### ¿Cómo tú puedes participar en el desarrollo del TIP?

- Los principales métodos para la participación pública son las reuniones mensuales de la CAC, el TAC y la MPO de Broward. Visita <http://browardmopo.org/index.php/agendas-minutes> para la fecha y hora de las reuniones y agendas futuras.
- Visita la página web de Broward MPO a menudo [BrowardMPO.org](http://BrowardMPO.org) y haga clic en la sección "Transportation Improvement Program".
- Mande un correo electrónico con sus comentarios y preguntas a [juristell@browardmopo.org](mailto:juristell@browardmopo.org) o llame a 954-876-0063.
- Envíe por fax sus comentarios y preguntas a 954-876-0062.
- Antes de la aprobación del TIP, la MPO patrocina una audiencia pública, y un período de 30 días para comentarios públicos. Esto suele ocurrir en Mayo-Junio de cada año.

### Calendario Anual del TIP

Enero-Abril:

-La MPO cuenta con proyectos del FDOT, agencias de transporte locales y las municipalidades para su inclusión en el TIP.

Mayo-Junio:

-La MPO de Broward lleva a cabo el período de revisión y comentarios públicos para el TIP preliminar.

Julio:

-El TIP es aprobado por el Consejo del Broward MPO.

For complaints, questions or concerns about civil rights or nondiscrimination; or for special requests under the Americans with Disabilities Act, please contact Christopher Ryan, Title VI Coordinator at (954) 876-0036 or [ryan@c.browardmopo.org](mailto:ryan@c.browardmopo.org)





Figure 3: Quarterly Newsletter Translated to Spanish



Move People | Create Jobs | Strengthen Communities

## COMITÉ DE TRANSPORTE DE CARGA ESTABLECIDO EN APOYO DE LOS ESFUERZOS DE LA MPO DE BROWARD

La MPO de Broward ha establecido un Comité Asesor de Transporte de Carga (FTAC) para hacer frente al transporte de carga en crecimiento en el Sudeste de Florida y en el Condado de Broward. El FTAC está compuesto de miembros que se involucran directamente con el transporte y distribución de cargas y mercaderías, e incluye a representantes del Florida East Coast Railway (FEC), la Asociación de Port Everglades, Florida 595 Truck Stop, el Departamento de



Agricultura y Servicios al Consumidor de Florida, y demás. La MPO estableció el FTAC para proporcionar un foro donde los miembros de la comunidad de transporte de carga puedan proporcionar información acerca del proceso de planificación de la carga, conocer otros líderes de la industria, y comprender mejor el proceso de decisiones de la MPO. El FTAC se reúne trimestralmente el tercer Jueves del mes a las 2:00 p.m. Para obtener más información acerca del FTAC, póngase en contacto con Paul Flavien, Coordinador de Transporte de Carga de la MPO de Broward en [flavienp@browardmpo.org](mailto:flavienp@browardmpo.org) o al (954) 876-0045.

Move People | Create Jobs | Strengthen Communities  
BrowardMPO.org

Note: Figure shown represents the front page of the newsletter for illustration purposes only.

[illegible]

- **Broward MPO TDD/TTY capabilities**—The Broward MPO uses the 711 relay service for deaf and hard of hearing individuals. Anyone with TTY equipment or who calls 711 has nationwide access to non-Internet-based relay services such as TTY relay services, speech-to-speech (STS) relay services, voice carry over (VCO) TTY, and hearing carry over (HCO) TTY relay services. The user also has the option to call direct the toll free number for the state of Florida (1-800-955-8771), which serves as a relay service between the caller and Broward MPO. This information is listed on the MPO's website and in notices.
- **American Sign Language (ASL) interpreter services**—The Broward MPO can provide ASL interpretation services at meetings or other events, as needed. Interpreter services are provided by piggybacking on a Broward County contract.
- **Translation of project/plan-specific events, materials, and deliverables**—As part of the scoping and contracting process for plans and studies, Broward MPO staff work with consultants and other organizations to determine if translation at meetings, or of project materials and deliverables, is appropriate. For example, translators were determined to be needed and made available for Spanish-speaking participants during a telephone town hall meeting for the SR 7 Multimodal Improvements Corridor Study on November 12, 2015.

- **Case-by-case translation requests**—Broward MPO staff will continue to work with individual and/or group requests for translation services, as needed.
- **Coordination with other local and regional agencies**—The Broward MPO will continue efforts to collaborate with state and local agencies to provide language translation and interpretation services. Spanish language outreach materials from organizations such as federal, state, and local transportation agencies will be used when possible.

### ***Safe Harbor Stipulation***

Federal law provides a “safe harbor” stipulation so recipients of federal funding can ensure compliance with their obligation to provide written translations in languages other than English with greater certainty. A “safe harbor” means that as long as a recipient (the Broward MPO) has created a plan for the provision of written translations under a specific set of circumstances, such action will be considered strong evidence of compliance with written translation obligations under Title VI.

However, failure to provide written translations under the circumstances does not mean there is noncompliance, but rather provides for recipients a guide for greater certainty of compliance in accordance with the four-factor analysis. Evidence of compliance with the recipient’s written translation obligations under “safe harbor” includes providing written translations of vital documents for each eligible LEP language group that constitutes 5% or 1,000 persons, whichever is less of eligible persons served or likely to be affected. Translation also can be provided orally.

The “safe harbor” provision applies to the translation of written documents only. It does not affect the requirement to provide meaningful access to LEP individuals through competent oral interpreters where oral language services are needed and reasonable to provide.

### **Component 2: Describe how the recipient provides notice to LEP persons about the availability of language assistance.**

It is important to notify LEP persons of services available free of charge in a language the LEP persons would understand. The Broward MPO will include the following language in English and Spanish (where appropriate) on meeting notifications and other informational materials.

*Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability or family status. Persons who require special accommodations under the Americans with Disabilities Act or persons who require translation services (free of charge) should contact Christopher Ryan at (954) 876-0036 or [ryanc@browardmpo.org](mailto:ryanc@browardmpo.org) at least seven days prior to the meeting. Individuals who are deaf, hard of hearing, or have speech/communication limitations may call 711 or 1-800-955-8771 to connect to and communicate with the Broward MPO via a telecommunications relay operator.*



*Se solicitara participación del público, sin importar la raza, color, nacionalidad, edad, sexo, religión, incapacidad o estado familiar. Personas que requieran facilidades especiales bajo el Acta de Americanos con Discapacidad (Americans with Disabilities Act) o personas que requieren servicios de traducción (sin cargo alguno) deben contactar a Christopher Ryan al teléfono (954) 876-0036 o [ryanc@browardmpo.org](mailto:ryanc@browardmpo.org) por lo menos siete días antes de la reunión. Las personas sordas, con dificultades auditivas, o que tienen alguna limitación de expresión o comunicación pueden llamar al teléfono TDD: 711 or 1-800-955-8771 para comunicarse con la Oficina Metropolitana de Planeamiento de Broward (MPO ) a través de un operador de retransmisión de telecomunicaciones.*

**Component 3: Describe how the recipient monitors, evaluates, and updates the language access plan.**

The Broward MPO provides continuing needs assessment to determine how best to communicate with LEP persons in Broward County and improve ongoing efforts. To ensure that the intent of the LEP plan remains current, MPO staff will:

- Continue to monitor and update the plan and report progress every three years as part of its Title VI Program update.
- Monitor current LEP populations in the service area and in emerging populations affected or encountered.
- Document and monitor frequency of encounters with LEP language groups.
- Assess the effectiveness of public outreach programs for projects/plans targeting LEP populations through different evaluation mechanisms.
- Assess the availability of resources, including technological advances and sources of additional resources and the cost imposed.
- Assess its success in meeting the needs of the LEP persons.
- Communicate the goals and objectives of the LEP plan and evaluate the opportunity for community involvement and planning.
- Strive to identify sources of assistance and opportunities to implement LEP goals.

**Component 4: Describe how the recipient trains employees to provide timely and reasonable language assistance to LEP populations.**


To establish meaningful access to information and services for LEP individuals, the Broward MPO ensures staff is able to assist in person, and /or by telephone, LEP individuals who request assistance.

The Broward MPO actively seeks additional Title VI training opportunities for both MPO staff and transportation partner agencies and municipalities. The MPO works closely with its representatives at FDOT, FHWA and FTA to look for opportunities to provide training in the Southeast Florida region. For example, the MPO is an active participant in the “Think Like a Planner” and TRAC and RIDES programs discussed in Section 2.5 of the 2017 Title VI Program Update.



In addition, as part of the implementation of the Broward MPO's Disadvantaged Business Enterprise Program, the MPO has partnered with USDOT's Office of Small Business and the Florida Department of Transportation (FDOT) to engage the local/regional small business community in the \$195 million Wave Streetcar Project.

The MPO hosted a successful kick-off event in March 2017 followed by four sessions of bonding training for small businesses. The training sessions culminated in a field visit of the Wave Streetcar corridor to gain first-hand experience of the route and the potential business opportunities. The kick-off agenda is provided in Figure 5.



**\$195 Million Wave Streetcar Project**  
**Small Business Bonding Training & Coaching Series Kick-Off**  
**Tuesday, March 7, 2017**

**AGENDA**

**10:00 AM**  
**Opening Remarks**  
 Adrianna Clark, SE Region Director - U.S. Department of Transportation Office of Small Business

**10:05 AM**  
**Greetings**  
 The Honorable Commissioner Bruce G. Roberts - City of Fort Lauderdale District 1

**10:10 AM**  
**Welcome**  
 Gregory Stuart, AICP, Executive Director - Broward Metropolitan Planning Organization (MPO)

**10:15 AM**  
**Stakeholders' Address**

**10:25 AM**  
**Wave Streetcar Project Overview**  
 Chris Wren, Executive Director - Fort Lauderdale Downtown Development Authority

**10:40 AM**  
**Q&A**

**10:55 AM**  
**Why Bonding Matters?**  
 Joanne S. Brooks, Esq., Vice President and Counsel - The Surety & Fidelity Association of America

**11:05 AM**  
**U.S. DOT Office of Small Business National Surety Bonding Program**  
 Adrianna Clark, SE Region Director - U.S. Department of Transportation Office of Small Business

**11:15 AM**  
**How Did You Win That Contract...Dialogue with Winners!**

**Edgardo Vega, General Manager**

**11:30 AM**  
**Wave Streetcar Shortlisted Teams**  
**Corporate philosophy and approaches to identifying and partnering with Small Businesses**  
**Archer Western Contractors, LLC.**  
 Brian Sparks, Design Build Manager | Ed Fenn, P.E.  
**Stacy and Witbeck/Herzog Joint Venture**  
 Armando Tiscareño, Vice President & Construction Project Manager | Lloyd Lovell, Corporate DBE Program Manager  
**The Lane Construction Corporation**  
 Leticia Ortiz, Engineering Administrator | Pat McGriff, Pursuit Manager | Rick Britsey, Project Manager

**11:50 AM**  
**Audience Questions and Training Intake Process**

**12:00 PM**  
**Closing Remarks**

**Figure 5: Wave Streetcar Kick-off Event Agenda**

## Section 4 Contact Information

The Broward MPO does not intend that its LEP Plan exclude anyone requiring language assistance and will try to accommodate requests. Anyone who requires special language services should contact the Broward MPO's Title VI Coordinator:

Christopher Ryan, Title VI Coordinator

Phone: (954) 876-0036

TTD: 711 or 1-800-955-8771

Fax: (954) 876-0062

[ryanc@browardmpo.org](mailto:ryanc@browardmpo.org)

# Appendix C: Broward MPO Board Approval of 2017 Title VI Program



### **Broward Metropolitan Planning Organization**

Trade Centre South  
100 West Cypress Creek Road, Suite 650, 6<sup>th</sup> Floor  
Fort Lauderdale, FL 33309  
[info@browardmpo.org](mailto:info@browardmpo.org)  
(954) 876-0033 Office  
(954) 876-0062 Fax

For more information on activities and projects of the Broward MPO, please visit:

[BrowardMPO.org](http://BrowardMPO.org)

For complaints, questions or concerns about civil rights or nondiscrimination; or for special requests under the Americans with Disabilities Act, please contact Christopher Ryan, Title VI Coordinator at (954) 876-0036 or [ryanc@browardmpo.org](mailto:ryanc@browardmpo.org).

For more information, please contact:

Christopher Ryan - Title VI Coordinator

Broward Metropolitan Planning Organization - Trade Centre South  
100 West Cypress Creek Road, Suite 650, Fort Lauderdale, Florida 33309  
Phone: (954) 876-0033 | Email: [ryanc@browardmpo.org](mailto:ryanc@browardmpo.org)