

## **MANAGER OF SURTAX SERVICES**

Professional Area: Project Management/Transportation Engineering/Project Programming  
Salary Ranges: \$65,000 - \$90,000, negotiable  
Location: Fort Lauderdale, Florida  
Closing Date: July 31, 2019

### ***The Position***

The **Manager of Surtax Services** will lead the MPO's efforts to support implementation of capital projects from initial project concept development through implementation in close coordination with the county and municipalities. This position reports to a Deputy Executive Director.

This MPO position will work closely with Broward County staff in support of Broward's recently passed Penny for Transportation surtax. The MPO is providing staff level support to: review, rank and prioritize hundreds of municipal projects to be funded by the new surtax; develop and support an annual process to allow municipalities to submit eligible projects for consideration; and ensure coordination between surtax (local) project funding and MPO (state and federal) funding programs.

This position will lead a team to create processes, methodologies, on-line tools, databases, project readiness criteria, and other Surtax supportive activities. Key to success is development of collaborative working relationships with municipal and county staff to ensure continued and effective communication. The MPO will work with municipalities to ensure projects are supported locally at both elected and public levels, are technically sound, ready to receive funding, and monitor progress. This position is expected to lead development of all new processes, as well as manage complex transportation planning projects and programs for the Broward MPO in a fast paced and evolving environment.

The Manager of Surtax Services will make presentations to elected officials, the public and technical audiences.

Please visit <http://browardmpo.org/index.php/employment-opportunities>

### ***About Broward MPO***

The MPO provides essential multimodal transportation planning services to over 30 municipalities and Broward County, while also working with partners in Miami-Dade and Palm Beach counties to plan for the Southeast Florida region. The thriving region is home to almost six million residents, with almost two

million in Broward County alone, and another two million anticipated to call Southeast Florida home in the next 20 years. Our region is the fourth largest urbanized area in the United States with a diverse population and opportunities for both urban and suburban lifestyles.

The Broward MPO is nationally recognized for its innovation in transportation planning. Our recently renovated and technology focused office is located in beautiful Fort Lauderdale, Florida, close to world famous attractions and recreational activities including Miami Beach, Palm Beach, Florida Keys, Everglades, fishing, boating, beautiful beaches, and Orlando and its theme parks. Our office is served by bus and rail transit as well as highway and bike/pedestrian facilities for easy commuting options.

The MPO embraces diversity and is a place where employees are appreciated, respected and cultivated with excellent opportunities for professional development and growth. We foster a collaborative environment and encourage innovation and efficiency among employees. Our family atmosphere balanced with a highly motivated team of professionals, who support the success of the agency as well as the individual, make it an ideal place to work.

### ***The Candidate***

The ideal candidate is an experienced transportation professional with a background in project development or construction/project management, with a preference for a professional engineer. The successful candidate will have broad experience and understanding of the full range of requirements to deliver a complete project from planning, programming funding, design, procurement, right of way, utilities, through construction. The candidate should have experience delivering projects at the municipal, county or state level. This person will have a desire to grow their career with a progressive goal-oriented organization focused on expanding transportation options for the public. The successful candidate will have strong collaborative and problem solving skills and enjoy working with multiple partners to build consensus, communicate and identify technically feasible solutions that are acceptable to the public and elected officials. This person will have strong organizational skills, technical knowledge, an interest in working in a fast-paced environment, often as part of a team, and looking for an opportunity to learn new skills. Candidates should have strong written and verbal communication skills. FDOT experience is a plus.

The successful candidate will hold a Bachelor's Degree in Engineering, Planning, Architecture, or related field plus six (6) years of progressive responsible experience in project management, construction, engineering, or related work. A Master's Degree with at least four (4) years' experience is preferred. Candidates with an equivalent combination of relevant training and experience that provides the requisite knowledge, skills, and abilities for this job should apply. Professional Engineer license and/or Certified Construction Manager preferred, but not required. Supervisory experience is preferred.

## ***Benefits***

The Broward MPO offers a generous compensation package. Benefits include:

- Medical (paid for employee and subsidized family coverages)
- Short-term disability
- Long-term disability
- Life insurance
- Generous paid time off (PTO)
- 10 paid holidays
- 3 personal holidays
- Bereavement and jury duty leave
- Florida Retirement System (FRS)
- 457 deferred compensation plan
- Employee development opportunities
- Flexible work schedules

## ***To Apply***

Please visit <http://browardmpo.org/index.php/employment-opportunities>

*This position is funded by Broward's new Penny for Transportation Surtax.*