

AMENDMENT NO. 1

DATE: August 10, 2017

RE: SOLICITATION #: RFP No. 17-07

PROJECT: State Advocacy Services

NOTICE is hereby given of the following changes or clarifications that have been issued and questions received regarding the above-referenced Solicitation:

1. **QUESTION:** After reviewing the advertised RFP No. 17-07 for State Advocacy Services I'd like to inquire regarding the financial statement requirements described in section 3-7.6 (provided below). Financial information as requested is not something that is customarily provided for an RFP for advocacy/lobbying services as it is against our company policy due to the confidential nature of the information. However, I understand the BMPO would traditionally require this type of information from an engineering or construction firm, **we respectfully request that RFP No. 17-07 for State Advocacy Services be exempted from this requirement.** Awaiting your response.

3-7.6 Financial Statement

Offerors shall include a copy of their latest audited financial statements. If the Offeror is a corporation, it shall submit a copy of the latest audited financial statements of the corporation. In the event the Offer or does not have audited financial statements, they may substitute non-audited financial statements and complete federal tax returns for the last two years.

ANSWER:

To exempt the entire 3.7.6 Financial Statement section would not be acceptable. Please refer to Section 1-11 Exceptions to the Solicitation, if you have certain aspects that you would like for the Broward MPO to consider.

2. **QUESTION:** The Required "Proposers offer cover sheet," appears to be missing from their solicitation. Can you clarify this requirement? Should we create our own form or do you have one you prefer us to use?

ANSWER:

The cover sheet is not a form that's missing. Your firm should create your own cover sheet signed by an authorized officer of your company.

Offers/Proposers must acknowledge receipt of this Amendment by completing and returning Section 5 Acknowledgement Form with your sealed submittal package by the time and date of the closing. **Failure to do so may deem your offer/proposer non-responsive.**