



# Leadership / Partnership Advisory Committee

Minutes from the March 10, 2016 Meeting

## Participants

### Committee Members

Commissioner Toby Feuer, City of Weston  
Councilmember Bruce Roberts, City of Fort  
Lauderdale  
Commissioner Romney Rogers, City of Fort  
Lauderdale

### Staff Members

Greg Stuart\*, Executive Director  
Paul Calvaresi, Transportation Planner  
James Cromar, Director of Planning  
Alan Gabriel, General Counsel  
Daniel Knickelbein, Transportation Planner  
Michael Ronskavitz, Deputy Director  
Christopher Ryan, Director of Public  
Involvement and Communication / Title VI  
Coordinator / DBE Liaison  
Anthea Thomas, Public Involvement Specialist

*\*Strategic Direction Staff Leader*

### Other Participants

Todd Brauer, Whitehouse Group  
Drew Draper, Whitehouse Group  
Nicholas Torres, Whitehouse Group

## Discussion Items

1. Executive Director Greg Stuart welcomed participants.
2. Councilman Ron Jacobs was elected Chair and Commissioner Romney Rodgers was elected Vice Chair.
3. The Committee approved the Meeting Minutes from September 10, 2015.
4. MPO staff provided a brief overview of the progress made on each of the products / actions documented within the Leadership / Partnership section of the *Strategic Business Plan*.
5. The Committee discussed the following related to the Yearly, Joint Meeting with Broward County Commission:

- a. The product / action is 100% complete.
  - b. The Broward County Commission hosted a workshop with MPO Board members on February 16, 2016.
  - c. The workshop focused on a potential surtax referendum for placement on the November 2016 ballot.
6. The Committee discussed the following related to the Yearly Meeting with Florida State Legislators:
- a. The product / action is 100% complete.
  - b. The MPO hosted Florida State Legislators on September 10, 2015.
  - c. Several topics discussed highlighted public transportation and project delivery.
7. The Committee discussed the following related to Five (5) New Strategic Partnerships:
- a. The product / action is 100% complete.
  - b. The MPO has established more than five (5) new strategic partnerships since the adoption of the *Strategic Business Plan*.
  - c. The MPO continues to develop additional partnerships as the role of the MPO expands.
8. The Committee discussed the following related to a Reasonable Progress Policy:
- a. A Reasonable Progress Policy should be one part of a larger Reasonable Progress Program that will establish a framework to identify projects within the Transportation Improvement Program (TIP) that have failed to obligate funds and how these funds could be transferred to expedite other projects.
  - b. The Reasonable Progress Program should include an annual review of project within the TIP to identify projects that have not progressed, categorized into “critical” and “failing” projects, and those which have experienced budget changes.

## Action Items

### Reasonable Progress Policy

1. Develop a Reasonable Progress Policy to monitor TIP projects and identify projects that have not progressed or have experienced budget changes.
  - a. Include an annual review of project within the TIP to identify projects that have not progressed, categorized into “critical” and “failing” projects.
  - b. Failing projects include those that have been obligated but not progress has been made in a five (5) year period.

**Next Leadership / Partnership Advisory Committee Meeting  
September 8<sup>th</sup>, 2016**

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