

AGENDA

Date: November 26, 2012
Time: 1:00PM – 2:00PM
Location: Board Room | GoToMeeting
Subject: Steering Committee Kick-off Meeting

For complaints, questions or concerns about civil rights or nondiscrimination; or for special requests under the American with Disabilities Act, please contact: Christopher Ryan, Public Information Officer/Title VI Coordinator at (954) 876-0036 or ryanc@browardmpo.org.

TOPICS

1. **Welcome and Sign-in** **Michael Ronskavitz**
2. **Project Overview** **Paul Flavien**
 - **Purpose:** Build on our transportation assets, identify their shortcomings and recommend actions that will maintain and improve the quality of life within Broward County.
 - **Description:** Update the Long Range Transportation Plan (LRTP) in accordance with the requirements of Moving Ahead for Progress in the 21st Century, or MAP-21 (public law number 112-141); the Metropolitan Transportation Planning regulations contained in 23 CFR Part 450 and 49 CFR Part 613; and the requirements of section 339.175 of the Florida Statutes.
3. **Meeting Goals and Objectives** **Todd Brauer**
4. **Project Management** **Todd Brauer**
 - Overview of Steering Committee’s roles and responsibilities
 - Overview of Consultant Team’s roles and responsibilities
 - Establish communication protocols
 - Establish quality control and assurance criteria
 - Introduction to documents styles and standards
 - Introduction to project branding (e.g., logo, “tagline”, etc.)
5. **Project Approach** **Wade White**
 - Scope of Services
 - » Task 01 – Public Outreach and Education
 - > Introductory Video
 - > Public Workshops
 - > Community Meetings
 - > Community Survey

TOPICS (CONT'D)

5. Project Approach (cont'd)

Wade White

- Scope of Services (cont'd)
 - » Task 01 – Public Outreach and Education (cont'd)
 - > News Releases
 - > Newsletter Articles
 - > Interactive Website
 - > Project Brochures
 - > *TECHNICAL REPORT: PUBLIC INVOLVEMENT*
 - » Task 02 – Performance Assessment
 - > *TECHNICAL REPORT: GOALS AND OBJECTIVES*
 - » Task 03 – Data Compilation and Review
 - > Socioeconomic Data (2020, 2030, 2040)
 - > Bicycle Paths, Sidewalks, Greenways Data
 - > Waterborne Transportation Network
 - > Freight and Goods Movement Data
 - > Transportation System Management and Operations (TSM&O) Data
 - > *TECHNICAL REPORT: DATA REVIEW*
 - » Task 04 – Travel Model Support
 - > *TECHNICAL REPORT: MODEL SUPPORT*
 - » Task 05 – Needs Assessment
 - > *TECHNICAL REPORT: NEEDS ASSESSMENT*
 - » Task 06 – Efficient Transportation Decision Making (ETDM)
 - > *TECHNICAL REPORT: DECISION MAKING*
 - » Task 07 – Financial Resources
 - > *TECHNICAL REPORT: FINANCIAL RESOURCES*
 - » Task 08 – Financially Feasible Plan
 - > *TECHNICAL REPORT: FINANCIAL PLAN*
 - » Task 09 – Environmental Justice
 - > *TECHNICAL REPORT: Environmental Justice*
 - » Task 10 – Regional Transportation Planning Coordination
 - > *TECHNICAL REPORT: REGIONAL COORDINATION*
 - » Task 11 – Long Range Transportation Plan Adoption
 - > *COMMITMENT 2040*

6. Project Schedule

Todd Brauer

- Public / Board Kick-off
- Public Workshops
- Steering Committee Meetings

7. Wrap-up and Review of Action Items

Paul Flavien