

The 2017/2018 CSLIP Application Check List

General Items for the Application

Required Documents

- Map of the Project Location
- Resolution from the applicant's governing board approving the specific project (See CSLIP Policies for More Information)
- Resolution from the governing board that has ownership of the associated right-of-way where the project is proposed approving the specific project
- Resolution from the responsible governing board confirming commitment to fund the project's O&M
- Page(s) from local plan or program that references the project
- Demonstrated public support (e.g., meeting minutes, meeting reports, letters of support or public workshop results)
- FDOT Cost Estimate Form

Supplementary Documents

- Typical Cross Section
- Any supporting data and technical analysis referenced in the Purpose and Need
- If the project is part of a Broward MPO endorsed corridor study, upload page(s) where the project is referenced.
- If the project is adjacent to any upcoming or currently underway projects, then provide available documentation verifying adjacent projects.
- Detailed Scope of Work (will need scope details to complete application)

Required General Information

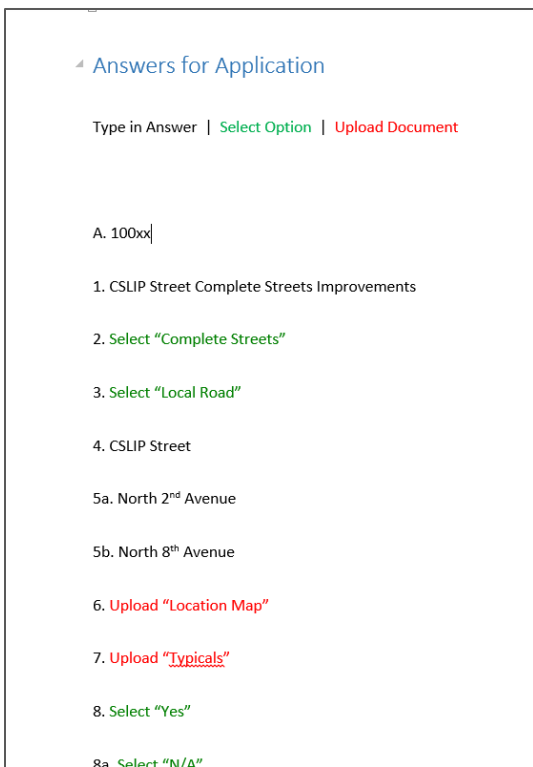
- Account Number (Given when you create an account)
- Project Name
- The Category of the project (Complete Streets, Safety, Sustainability, Technology)
- Facility Type (Local, State, Greenway)
- Roadway or Greenway Name
- Project Limits
- Right of Way Ownership or Support
- General O&M Information (use present day cost)
- Project Description (both Existing and Proposed widths)
- Project Elements (i.e. Bike Path, Lighting, Signage, etc.)
 - Will include a brief description of each element
- Purpose and Needs Statements
 - The project solves the problem of...
 - The project is the best solution because...
 - The project fulfill Commitment 2040 goals and objectives by...
- Costs of the Project (based on cost estimating worksheet)

How to Get Organized

The online application must be completed all at once. If you begin filling in the online application and leave before it is complete, your information will not be saved and you must start from the beginning. If you are well organized before, the application should only take about 30-45 minutes to complete.

Before filling out the application online, please review the PDF version which is available on our website at <http://www.browardmpo.org/index.php/major-functions/complete-streets-localized-initiatives-program>. The application can be used as a guide to create a Word Document with all of your answers in it. Then copy and paste the answers into the online application. This process is recommended because the online application does not have spelling and grammar check capabilities or good editing functions. Organize as you feel comfortable; however, an example is below (Image 1). A number of documents will have to be uploaded as part of the application. It is best to create a folder on your desktop and copy all of the document that you will need into the single location (Image 2). As shown in Image 2, files have been renamed to match the question they will be used for. For the sake of keeping everything in one location, you can create another folder and place your Word Document and the folder with your files for upload in it (Image 3).

Image 1



Answers for Application

Type in Answer | [Select Option](#) | [Upload Document](#)

A. 100xx|

1. CSLIP Street Complete Streets Improvements
2. [Select "Complete Streets"](#)
3. [Select "Local Road"](#)
4. CSLIP Street
- 5a. North 2nd Avenue
- 5b. North 8th Avenue
6. [Upload "Location Map"](#)
7. [Upload "Typicals"](#)
8. [Select "Yes"](#)
- 8a. [Select "N/A"](#)

Image 2

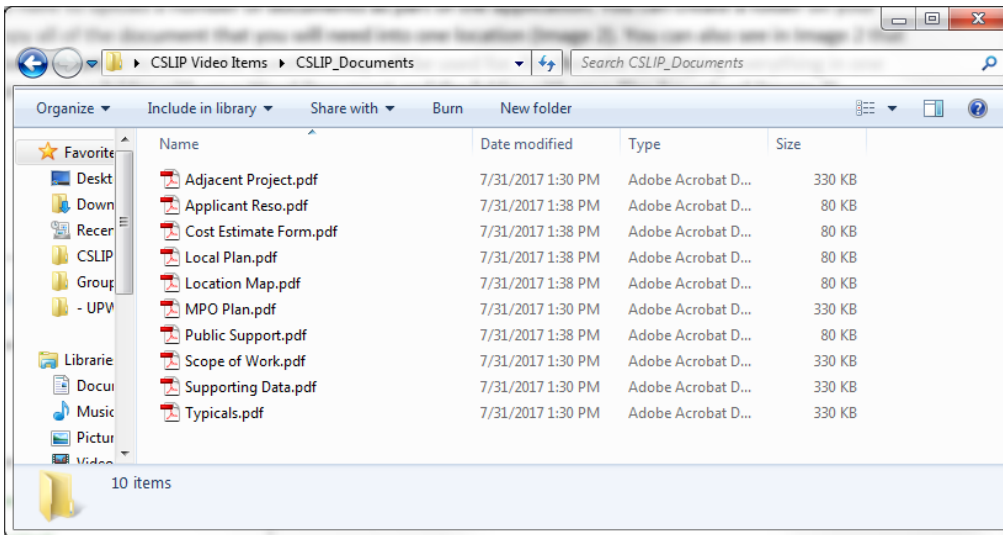


Image 3

