

**Attachment 4**  
**Grant Agreements**  
*with related consultant agreements*  
*as of April 2015*

<u>Grant Name</u>	<u>Contract #</u>	<u>FM #</u>	<u>Start Date</u>	<u>End Date</u>		<u>Consultant Name</u>	<u>Project</u>	<u>Start Date</u>	<u>End Date</u>
FHWA Planning Funds (PL)	ARN28	423602-2-14-01	9/26/2014	9/26/2019					
Transportation Disadvantaged (TD)	ARH51	432029-1-14-01	7/1/2014	6/30/2015	<sup>1</sup>				
FTA 5303 (5305(d))	AQ289	413729-1-14-01	9/30/2010	9/30/2015	<sup>2</sup>	Conceptual Communications	Social Media Services	2/27/2015	8/31/2016
						Data Transfer Solutions	Web Hosting Services	2/27/2015	2/27/2017
						FL International University	Trans Outreach Planner	2/11/2013	2/11/2018
						Frankel Interactive	Web Hosting	1/3/2013	1/3/2016
						Harvey Covington Thomas	Financial Audit Svcs	9/28/2012	End of Yr. 4 audit <sup>a</sup>
						Keith & Schnar's	Newsletter Services	2/9/2012	12/31/2015 <sup>b</sup>
						Urban Health Partnerships	Complete Streets III	10/10/2013	6/30/2015 <sup>c</sup>
						Whitehouse Group	L RTP	9/20/2012	9/20/2015 <sup>d</sup>
						Parson's Brinckerhoff	Climate Change Policy	3/12/2015	9/30/2015
Corridor Congestion Mgmt Livability Studies	AQA78	426-016-2-14-01, 433-650-1-14-01	6/6/2011	12/31/2015	<sup>3</sup>	Whitehouse Group	Regional Freight Plan	9/20/2012	9/20/2015 <sup>e</sup>
Climate Change	AR482	433891-1-18-01	8/16/2013	6/30/2015	<sup>4</sup>	Parson's Brinckerhoff	Climate Change	9/12/2013	1/10/2015 <sup>f</sup>
Education Corridor Study (Pompano)	ARI53	432861-2-18-01	6/30/2014	12/31/2015	<sup>5</sup>	HNTB Engineering, Inc.	Education Corridor Study	12/11/2014	12/31/2015 <sup>g</sup>
SR7 CMLS Sample Rd to Miami Cty Line	ARD67	429576-1-18-01	6/19/2014	6/30/2016		Tindale Oliver	SR 7 Corridor CMLS	2/5/2015	6/30/2016
University Drive Alternative Analysis	FL-39-0012-00	-	5/7/2012	None		Kittelson & Associates, Inc.	University Drive Alternative Analysis	11/8/2012	11/8/2014 <sup>h</sup>
Transit Systems Plan - Public Engagement Campaign & Planning	FL-95-X057-00	-	7/19/2012	None		Jacobs Engineering	Public Engagement Campaign	2/14/2013	2/14/2015 <sup>i</sup>
211 - Bus and Bus Facilities Broward MPO 1-click 1-call ctr	FL-04-0158-00	-	4/18/2013	None		First Call for Help, 2-1-1 Broward	2-1-1 Telephone & Website Exp Project	12/12/2013	12/31/2015 <sup>j</sup>
						Cambridge Systematics	2-1-1 Telephone & Website Exp Project	6/13/2013	12/31/2015 <sup>k</sup>
Fare Interoperability - BCT/Palm Tran Interface w/MDT/SFRTA	FL-95-X064-00	-	5/13/2014	None		Broward County	Fare Interop Pilot Project	6/24/2014	12/31/2015 <sup>l</sup>

<sup>1</sup> *Renews Yearly*

<sup>2</sup> *Renews every five years. Per OMD at FDOT, MPO should receive a draft agreement by May.*

<sup>3</sup> *Funding to be added each fiscal year through 16/17.*

<sup>4</sup> *Project complete, awaiting remaining invoices from consultant for reimbursement*

<sup>5</sup> *Project underway, notice to proceed issued to consultant 12-11-14. Project and funding slated to be completed by 12-31-15.*

<sup>a</sup> *Agreement doesn't have a specific end date. Generally the audit report is presented to board at the December meeting each year. Estimated completion 12-31 15. However, there is a one year optional extension to the agreement for the FY 15-16 audit. The MPO must provide this election in writing to auditor no later than March 31, 2016.*

<sup>b</sup> *Two (2) year agreement with three (3) optional one (1) year extensions. Currently under second extension which ends 12-31-15. One last extension remains on the agreement.*

<sup>c</sup> *Project will be completed by 6-30-15.*

## Other Agreements

*as of April 2015*

<u>Consultant/Company Name</u>	<u>Project/Description</u>	<u>Start Date</u>	<u>End Date</u>
Holland & Knight, LLP	Federal Advocacy Services. Non-Grant Agreement utilizing Local Contribution Funds from the cities/municipalities in Broward County.	1/22/2014	12/31/2017
So. FL Regional Transportation Authority (SFRTA) Interlocal	Defines the administrative services and financial float mechanism the SFRTA provides the Broward MPO for a fixed monthly fee.	6/1/2010	6/1/2016 <sup>6</sup>
Weiss Serota Helfman	Legal Counsel for the Broward MPO. Responsible for all MPO legal matters.	3/8/2007	None <sup>7</sup>
United States Service Industries	Carpet extraction and spot cleaning services.	7/8/2013	7/8/2016
Executive Director Agreement	Outlines duties and responsibilities of the Executive Director along with evaluation and compensation.	5/28/2010	5/28/2016 <sup>8</sup>
G & I VII Trade Center South	Lease agreement for MPO office space.	7/1/2010	6/30/2020 <sup>9</sup>
City of Ft. Lauderdale ILA	Transportation Planning services provided by the Broward MPO to the City of Fort Lauderdale.	10/9/2014	12/31/2020
Government Services Group	Grant writing services for the Pilot Program for Transit-Oriented Development (TOD) Planning Grant.	11/6/2014	12/31/2014 <sup>10</sup>
General Planning Services (Multi Consultant Agreements)	Continuing Contracts with a library of qualified consultants to provide production support to the Broward MPO for the transportation planning activities set forth in the Unified Planning Work program (UPWP).	12/5/2011	12/5/2016 <sup>11</sup>
Comcast	Internet Service for Boardroom	9/28/2013	9/28/2016 <sup>12</sup>
InfoGroup	Licensed business data for use in transportation planning projects (data types: business, historical, consumer's lifestyle, data visualization)	10/15/2014	10/15/2015 <sup>13</sup>

<sup>6</sup> Initial term of two years and automatically renews for successive two year terms, unless either party gives the other a minimum of 180 days notice of its intent not to allow the agreement to renew. The Broward MPO is currently exploring a new agreement which allows it to be a more functioning independent organization by utilizing financial funding from a separate governmental entity for a fee. The Broward MPO would operate its own accounting/administrative services in-house.

<sup>7</sup> Agreement can be terminated at any time.

<sup>8</sup> Initial two year term. Agreement amended 7-12-12 to automatically renew for additional two year terms unless either party wishes to end agreement with 45 day notice.

<sup>9</sup> 10 year lease with two renewal periods. 1st renewal period begins at year 11, 2nd renewal period begins at year 16 for a total of 20 years.

<sup>10</sup> Project complete, awaiting final invoice from consultant for payment.

<sup>11</sup> MPO option to renew for 3 year additional term. Agreements entered into with each consultant for the same time period. Ranking is as follows: T.Y. Lin International, Gannett Fleming, Kimley-Horn & Associates, Inc., HNTB Corporation, Jacobs Engineering, The Corradino Group, Parson's Brinckerhoff (PB America's, Inc.), Keith & Schnar's, Inc., HDR Engineering, Inc.

<sup>12</sup> Internet connection for Boardroom laptops. Supplements SFRTA connection as it does not allow enough bandwidth for a seamless connection during board meetings.

<sup>13</sup> License agreement, will be renewed.

<sup>d</sup> Main work of project completed, review of final deliverables and acceptance remaining. Project slated for completion 9/20/15.

<sup>e</sup> Project completed, awaiting remaining invoices for reimbursement.

<sup>f</sup> Project completed, awaiting remaining invoices for reimbursement.

<sup>g</sup> Project underway, notice to proceed issued to consultant 12-11-14. Project and funding slated to be completed by 12-31-15.

<sup>h</sup> Project completed, awaiting remaining invoices for reimbursement.

<sup>i</sup> Project completed, awaiting remaining invoices for reimbursement.

<sup>j</sup> Project will be completed by 12-31-15.

<sup>k</sup> Project work complete, in maintenance phase. Project to complete 12-31-15.

<sup>l</sup> Project may need extension, still in the RFP process. Put out for second bid since first bid only generated one respondent.

## Piggy-Backed Agreements

*as of April 2015*

<u>Consultant/Company Name</u>	<u>Project/Description</u>	<u>Start Date</u>	<u>End Date</u>
Office Depot	Office Supplies	10/18/2013	10/17/2016 <sup>14</sup>
Pitney Bowes	Mail processing equipment	2/21/2011	2/19/2017 <sup>15</sup>
Prototype	Minutes Secretary Services	3/1/2012	2/28/2016 <sup>16</sup>
Multiple Vendors	Temporary Employment Services	10/15/2013	10/14/2015 <sup>17</sup>
TotalPak	Office Copy Paper	10/1/2012	9/30/2015 <sup>18</sup>
AT&T	Ethernet and DSL Services	8/17/2010	N/A <sup>19</sup>
Canon	Canon copier recurring maintenance	8/18/2010	N/A <sup>20</sup>
FedEx	Courier service	1/3/2011	1/29/2016 <sup>21</sup>

## Insurance Agreements

*as of April 2015*

<u>Company Name</u>	<u>Description</u>	<u>Start Date</u>	<u>End Date</u>
Coventry Healthcare of Florida	Employee major medical insurance plan	9/1/2014	8/31/2015 <sup>22</sup>
American Fidelity Assurance Co.	Employee major medical gap insurance plan	9/1/2014	8/31/2015 <sup>23</sup>
The Guardian	Employee dental and vision insurance plan	9/1/2014	8/31/2015 <sup>22</sup>
The Standard Insurance Co.	Employee Life, Accidental Death & Dismemberment, Short Term Disability, and Long Term Disability Insurance Plan	9/1/2014	8/31/2015 <sup>22</sup>
Aflac	Employee Supplemental Insurance; establishment of Section 125 Cafeteria Plan	5/9/2012	N/A <sup>24</sup>
FL Municipal Pension Trust Fund	Employee 457 (b) Deferred Compensation Plan	6/9/2011	N/A <sup>25</sup>
FL Retirement System	Employee Retirement Benefit Plan	6/1/2010	N/A <sup>26</sup>
FL Municipal Insurance Trust	MPO Business Insurance - Auto Liability, Property, Worker's Compensation, and General Liability	10/1/2014	10/1/2015 <sup>27</sup>

<sup>14</sup> SEFL NIGP (Southeast Florida National Institute of Government Purchasers) Co-op contract led by City of Tamarac. City of Tamarac RFI #13-23R; State of Florida Agreement #618-000-11-1.

<sup>15</sup> State of Florida Agreement #600-760-11-1.

<sup>16</sup> City of Fort Lauderdale Agreement #722-10904.

<sup>17</sup> SEFL NIGP Co-op contract led by City of Coral Springs. City of Coral Springs BID/RFP # 13-D-140F. Two (2) year term with two (2) additional two (2) year renewal options available. MPO utilizes agreement on an as needed basis.

<sup>18</sup> City of Fort Lauderdale Agreement #721-11060-2. One (1) year contract with three (3) possible annual renewals.

<sup>19</sup> SFRTA negotiated monthly rate with AT&T for service. Non-agreement. The MPO is receiving the same pricing for the services and, as a result of the interlocal agreement, must use the same provider as this service maintains the connection to the MPO for the Accounting system, Phone system, and IT services.

<sup>20</sup> University of Florida Agreement ITN #ITN07DD-162YC. Canon C5051 ImageRunner Advance with monthly zero based plan was purchased August, 2010. The monthly maintenance is based on copies printed: .0072 per Black copy and .065 per Color copy. Includes parts, labor, toner and staples.

<sup>21</sup> State of Florida Agreement #991-160-11-2.

<sup>22</sup> Each year the Broward MPO uses insurance agents to compile competitive quotes from various insurance companies, and makes a selection based on the most cost effective, benefit rich solution.

<sup>23</sup> Insurance has no end date; however it follows major medical. Must have a current major medical insurance place in order to maintain gap insurance.

<sup>24</sup> Section 125 Cafeteria Plan established in 2012, Broward MPO is the administrator of the plan that provides pre-tax benefits to employees for certain insurance deductions. No end date.

<sup>25</sup> Established June 2011. Non-profit, tax-exempt entity that collectively manages individually designed employee pension and OPEB plans of Florida Municipalities. Administered by the Florida League of Cities. No end date.

<sup>26</sup> Broward MPO joined the plan in June 2010. No end date.

<sup>27</sup> Renews yearly. Administered by FL League of Cities Dept. of Insurance and financial services.

## Agency Agreements

as of April 2015

<u>Description</u>	<u>Start Date</u>	<u>End Date</u>
Interlocal agreement for creation of the Broward County Metropolitan Planning Organization	8/3/1977	N/A <sup>28,30</sup>
Intergovernmental Coordination and Review and Public Transportation Coordination Joint Participation Agreement	11/20/2007	N/A <sup>29,30</sup>

<sup>28</sup> This Agreement shall remain in effect until terminated by the parties to this Agreement; provided, however, that by no later than five years after the effective date of this Agreement and at least every five (5) years thereafter, the Governor shall examine the composition of the MPO membership and reapportion it as necessary to comply with Section 339.175, Florida Statutes, as appropriate. During examination of the MPO apportionment every live (5) years by the Governor, this Agreement shall be reviewed by the MPO and the Department to confirm the validity of the contents and to recommend amendments, if any, that are required.

<sup>29</sup> This Agreement shall have a term of (5) years and shall automatically renew at the end of said (5) years for another (5) year term and every (5) years thereafter. At the end of the (5) year term and at least every (5) years thereafter, the parties hereto shall examine the terms hereof and agree to amend the provisions or reaffirm the same. However, the failure to amend or to reaffirm the terms of this Agreement shall not invalidate or otherwise terminate this Agreement.

<sup>30</sup> As amended from time to time.