Planning Technical Assistance Program (PTAP)

Policies, Procedures and Evaluation Criteria

Purpose: Provide opportunities for planning studies

Further BMPO goals

- **MISSION STATEMENT:** To collaboratively plan, prioritize and fund the delivery of diverse transportation options.
- **VISION STATEMENT:** Our work will have measurable positive impact by ensuring transportation projects are well selected, funded and delivered.

**Policies**

- The studies should yield executable projects
- All projects/plans must have a “transit nexus” (FTA C 7050.1):
  - within or adjacent to public transportation facilities
  - Avenues of access that connect directly to public transportation
  - Connections between public transportation and airports, train stations, and other transportation facilities
- BMPO Member Governments may submit applications:
  - Limit of one (1) individual applications
  - Limit of one (1) additional partner applications
- The BMPO will conduct the project/plan study on the agency’s behalf.
- The applicant must have BMPO Interlocal Agreement for planning services in place by the time the application is submitted
- The applicant may meet with BMPO Staff to discuss planning assistance applications prior to submittal
- All applications will require supporting resolutions from applicants which include commitments to provide:
  - Local match equaling the greater of 10% of the project/plan or $10,000, (and additional funds should the scope exceed the budgeted cap).
  - Lead staff person responsible for coordination with MPO staff.
  - Documentation of a public participation approach.
Procedures and Evaluations Criteria

□ Scoring criteria:

• All required documents must be submitted.
• Projects/plans will be scored 1 point for each question accurately answered. Questions must be answered sequentially with supporting documentation attached.
• In the event of a tie, the CSLIP criteria will be applied.

□ Broward MPO Board Approves Rankings

• Top ranked application will be first in line for funding.
• Funding distribution equity to be achieved by awarding one project per applicant/joint applicant. If funding is available for a “second” round, then a second project can be awarded to an applicant, and so on.

□ Once awarded, the applicant will work with the BMPO to develop General Planning Consultant procurement package

• The procurement process will follow BMPO policy
• Stakeholder project manager and BMPO staff will negotiate with the consultant team.

□ If negotiated costs exceed the award:

• The applicant will have to provide local funding to cover the “additional funding needs” and additional local match, or
• Rework/re-scope the project/plan

□ An applicant may need to resubmit for a future planning cycle:

• If the required local funding is not provided in a timely manner (time frame to be defined), or
• Should the renegotiated scope not meet the stated purpose and need