

Planning Technical Assistance Program (PTAP) Policies, Procedures and Evaluation Criteria

Purpose: Provide opportunities for planning studies

Further BMPO goals

- *MISSION STATEMENT: To collaboratively plan, prioritize and fund the delivery of diverse transportation options.*
- *VISION STATEMENT: Our work will have measurable positive impact by ensuring transportation projects are well selected, funded and delivered.*

Policies

- The studies should yield executable projects
- All projects/plans must have a “transit nexus” (FTA C 7050.1):
 - within or adjacent to public transportation facilities
 - Avenues of access that connect directly to public transportation
 - Connections between public transportation and airports, train stations, and other transportation facilities
- BMPO Member Governments may submit applications:
 - Limit of one (1) individual applications
 - Limit of one (1) additional partner applications
- The BMPO will conduct the project/plan study on the agency’s behalf.
- The applicant must have BMPO Interlocal Agreement for planning services in place by the time the application is submitted
- The applicant may meet with BMPO Staff to discuss planning assistance applications prior to submittal
- All applications will require supporting resolutions from applicants which include commitments to provide:
 - Local match equaling the greater of 10% of the project/plan or \$10,000, (and additional funds should the scope exceed the budgeted cap).
 - Lead staff person responsible for coordination with MPO staff.
 - Documentation of a public participation approach.

Procedures and Evaluations Criteria

- Scoring criteria:
 - All required documents must be submitted.
 - Projects/plans will be scored 1 point for each question accurately answered. Questions must be answered sequentially with supporting documentation attached.
 - In the event of a tie, the CSLIP criteria will be applied.
- Broward MPO Board Approves Rankings
 - Top ranked application will be first in line for funding.
 - Funding distribution equity to be achieved by awarding one project per applicant/joint applicant./ If funding is available for a “second” round, then a second project can be awarded to an applicant, and so on.
- Once awarded, the applicant will work with the BMPO to develop General Planning Consultant procurement package
 - The procurement process will follow BMPO policy
 - Stakeholder project manager and BMPO staff will negotiate with the consultant team.
- If negotiated costs exceed the award:
 - The applicant will have to provide local funding to cover the “additional funding needs” and additional local match, or
 - Rework/re-scope the project/plan
- An applicant may need to resubmit for a future planning cycle:
 - If the required local funding is not provided in a timely manner (time frame to be defined), or
 - Should the renegotiated scope not meet the stated purpose and need