

ADMENDMENT NO. 1

DATE: December 7, 2015

RE: SOLICITATION #: RFQ No. 15-06

PROJECT: MOBILITY HUB PLANNING, DESIGN AND IMPLEMENTATION

NOTICE is hereby given of the following changes, clarifications that have been issued and questions received regarding the above-referenced Solicitation:

1. QUESTION:

Are the cover letter (pg. 10), executive summary (pg. 22) and technical information (pg.22) included in the 20-page count?

ANSWER:

No, they are not part of the 20 page limit.

The Written Technical Proposal (See Section 2-7 "Evaluation Criteria") is the Only Section with page limitations which states, "The Proposal should be no more than twenty (20) pages in length."

2. QUESTION:

Do resumes go with Chapter 3 and or Chapter 5? There is some verbiage in the Statement of Organization section on page 24 that suggests they could go elsewhere.

ANSWER:

Chapter 3 and Chapter 5 reference separate matters, and yes, resumes are required to identify the proposed persons in each Chapter.

3. QUESTION:

- a) Is page 50, the 'Acknowledgement' form, a part of Section 10?
- b) Where should it be placed in the submittal?

ANSWER:

- a) Yes, page 50 is part of Section 10 Non-Collusive Affidavit.**
- b) That page should be placed in the submittal with Section 10.**

4. QUESTION:

Is the request for an organizational chart (5a) and experience, qualifications and other vital information (5b) on pg. 24 a part of the 20-page count?

ANSWER:

NO, they are not part of the 20 page limit.

The Written Technical Proposal (See Section 2-7 "Evaluation Criteria") is the Only Section with page limitations which states, "The Proposal should be no more than twenty (20) pages in length."

5. QUESTION:

Page 33 (3-4, item 2) suggests that offerors should provide similar projects/references from the previous 5 years, while page 23 (item 2b) suggests the offeror provide similar projects completed within the last 10 years. **a) How many projects are required, b) how many references are required, c) in which section should they be included?**

ANSWER:

- a) Provide similar projects for no more than 10 years, with a focus of your most current similar projects being in the last 5 years. The actual number of projects listed is at Offerors discretion; there is no minimum or maximum requirement.**
- b) As noted in Section 15 Personnel, list a minimum of 3 professional references.**
- c) The information can be included in Section 15**

6. QUESTION:
Would it be acceptable to include front and back covers with our submittal?

ANSWER:

Yes, it is acceptable to include front & back covers

7. QUESTION:
Would it be acceptable to use the MPO's logo in our submittal?

ANSWER:

Yes, it is acceptable to use the Broward MPO's logo

8. QUESTION:
Can you please confirm that the 20 page limit mentioned on page 25 of the proposal applies to Chapter 4/Project Approach?

ANSWER:

Yes, the 20 page limit applies to Chapter 4/Project Approach.

Offers must acknowledge receipt of this Amendment by completing and returning Section 5 Acknowledgement Form with your sealed submittal package by the time and date of the closing. **Failure to do so may deem your offer non-responsive.**