

NOTICE OF INTENT TO AWARD ELECTRONIC POSTING

SOLICITATION NUMBER: RFQ NO. 15-03 **POSTED BY:** Lydia Waring, Procurement Officer

DESCRIPTION: ADVANCING STRATEGIC INITIATIVES

EVALUATION/SELECTION COMMITTEE: Paul Flavien, Paul Calvaresi, James Cromar

POSTING: From 7/28/2015 @ 5:00 p.m. Until 8/04/2015 @ 5:00 p.m.

TYPE OF POSTING: Shortlist Ranking Intended Award

SUBMITTALS/NAME OF CONSULTANT (Listed in alphabetical order)	“X” INDICATES SHORTLISTED FIRM *	RANKING **	“X” INDICATES INTENDED AWARD ***	MPO BOARD or EXECUTIVE DIRECTOR ANTICIPATED APPROVAL DATE
WHITEHOUSE GROUP INC.			X	Sept 10, 2015

* **Shortlist:** “X” in the Shortlisted Firm column indicates shortlist selection is made to the best qualified firms to perform the solicited service without considering price. The Committee may require public presentation by the shortlisted firms regarding their qualifications, approach to the project or work, and ability to furnish the required services.

** **Ranking:** Upon approval by the Executive Director of the highest ranked firms, the Executive Director shall request a fee proposal from the highest ranked firm and attempt to negotiate a contract with the highest ranked firm to perform specified services at a compensation that is determined by the Executive Director, in his or her sole discretion, to be fair, competitive and reasonable. If multiple project contracts are to be awarded, the Executive Director may request proposals from some or all of the ranked firms and negotiate with them without regard to rank or order. Should the Executive Director be unable to negotiate a satisfactory agreement with the top-ranked firm at a price determined to be fair, competitive, and reasonable, negotiations with that firm must be formally terminated. The Executive Director shall then undertake negotiations with the second most qualified firm. Failing accord with the second most qualified firm, the MPO must terminate negotiations. The MPO shall then undertake negotiations with the third most qualified firm. Should the Executive Director be unable to negotiate a satisfactory contract with any of the selected firms, the Executive Director shall select additional short-listed firms in the order of their competence and qualification and continue negotiations in accordance with this section until an agreement is reached. If the shortlist is exhausted, a new solicitation for Qualifications shall be initiated in the event the MPO still desires to procure the services.

*** **Intended Award:** “X” in the Intended Award column indicates the Consultant whom the Broward MPO intends to award the contract, but does not constitute an acceptance of any offer created by Consultant’s proposal or negotiations. No binding contract will be deemed to exist until such time as a Purchase Order has been issued or a Written Agreement has been fully executed by the Broward MPO and the awarded Consultant/Vendor. After the successful conclusion of negotiations, the contract(s) will be presented to the Board for award, or, if the contract amount is within the Executive Director’s approval authority set forth in Section 6, the contract(s) will be presented to the Executive Director for award. The Board or Executive Director shall review the selection process and may reject all proposals if it is determined that such rejection is consistent with this Procurement Rules.

(Source: Broward MPO Procurement Rules as of June 13, 2013)

For complaints, questions or concerns about civil rights or nondiscrimination; or for special requests under the Americans with Disabilities Act, please contact: Christopher Ryan, Public Information Officer/Title VI Coordinator at (954) 876-0036 or ryanc@browardmpo.org