

AMENDMENT NO. 2

DATE: March 30, 2023

RE: SOLICITATION NUMBER: RFP No. 23-01

PROJECT: FINANCIAL AND ACCOUNTING SERVICES FOR METRO TRANSPORTATION ENGINEERING & CONSTRUCTION COOPERATIVE

NOTICE is hereby given of the following changes or clarifications that have been issued and questions received regarding the above-referenced Solicitation:

1. NOTICE OF REVISED TIMETABLE: As of the original deadline for offers due on March 28, 2023, the Broward MPO did not receive any proposals. For this reason, the Broward MPO is extending the “**Deadline for Offers Due Advertisement Closing Date**” to April 18, 2023. The new “**Deadline for Questions**” is now April 6, 2023”. Additional effected Actions/Activities have been revised in the Solicitation Timetable. **Please replace “Page 23(AMD1)” of this solicitation with the attached “Page 23(AMD2)” included in this Amendment No. 2.**

- Conduct general ledger account reconciliations and maintenance of subsidiary records.
- Board and Committee meeting preparation, including reports and attendance (either in-person or virtually) upon request.
- Provide for the receipt of revenues and timely payment of obligations in accordance with Federal laws and regulations and state laws and rules.
- Manage banking services and relationships.
- Provide a lead point of contact for the MTECC Executive Director on accounting and financial activities.
- Advise management regarding key financial information and business metrics.
- Provide accounting/financial support services to BMPO.

2-2 SOLICITATION TIMETABLE

The anticipated schedule for this Solicitation and the determination of qualified firms shall be as follows, and may be altered at any time, as best meets the needs of the BMPO. Scheduled meetings may be held virtually, in accordance with procedures to be developed by the BMPO. Any updates to meeting locations will be provided on the BMPO website: <https://www.browardmpo.org/procurement/current-solicitations> and/or <http://www.browardmpo.org/index.php/calendar>

ACTION/ACTIVITY	DATE	LOCAL TIME	LOCATION
Advertisement Start (Date Issued)	March 6, 2023	See BMPO Website	BMPO Website: http://www.browardmpo.org/index.php/solicitations/current-solicitations
Deadline for Questions (Submit via email only)	March 16, 2023 April 6, 2023	5:00 pm	Via Email to BMPO Procurement Officer: Brossc@browardmpo.org
Deadline for Offers Due Advertisement Closing Date	March 28, 2023 April 18, 2023	4:00 pm	BMPO Procurement Office 100 W. Cypress Creek Road Suite 650 Fort Lauderdale, FL 33309
Opening of Sealed Offers	March 28, 2023 April 18, 2023	On or about 4:15 pm	BMPO Board Room 100 W. Cypress Creek Road Suite 650 Fort Lauderdale, FL 33309
Evaluation/Selection Committee Discussion, Evaluate and Shortlist or Recommend	April 5, 2023 April 27, 2023	On or about 9:00 am	BMPO Board Room 100 W. Cypress Creek Road Suite 650 Fort Lauderdale, FL 33309
Posting – Intended Award	April 6, 2023 No later than May 1, 2023	On or about 2:00 pm No later than 5:00pm	BMPO Website: http://www.browardmpo.org/index.php/solicitations/current-solicitations
BMPO Board Approval of Intended Award	April 13, 2023 May 11, 2023	On or about 9:30 am	BMPO Board Room 100 W. Cypress Creek Road Suite 650 Fort Lauderdale, FL 33309